

Management Report
Field Regina Northrop Neighborhood Group
For the period ended April 20, 2021



Prepared May 7, 2021

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Field Regina Northrop Neighborhood Group
Balance Sheet
As of April 30, 2021

05/07/21
Accrual Basis

	<u>Apr 30, '21</u>
ASSETS	
Current Assets	
Checking/Savings	
1000 — Wells Fargo Checking	12,007.54
1100 — Unrestricted Checking	20,697.69
1601 — Paypal Account	<u>112.90</u>
Total Checking/Savings	32,818.13
Other Current Assets	
1300 — Contracts Receivable	19,200.66
1400 — Petty Cash	<u>110.00</u>
Total Other Current Assets	<u>19,310.66</u>
Total Current Assets	<u>52,128.79</u>
TOTAL ASSETS	<u>52,128.79</u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
2200 — Deferred Revenue	<u>15,700.00</u>
Total Other Current Liabilities	<u>15,700.00</u>
Total Current Liabilities	<u>15,700.00</u>
Total Liabilities	15,700.00
Equity	
3100 — Retained Earnings	-100.00
3200 — Unrestricted Net Assets	21,617.04
Net Income	<u>14,911.75</u>
Total Equity	<u>36,428.79</u>
TOTAL LIABILITIES & EQUITY	<u>52,128.79</u>

Field Regina Northrop Neighborhood Group
Income Statement
April 2021

05/07/21
Accrual Basis

	Apr '21
Ordinary Income/Expense	
Income	
4000 — City of Minneapolis Grants	
4010 — NRP	7,585.14
4020 — CPP	14,200.66
	21,785.80
Total 4000 — City of Minneapolis Grants	21,785.80
4300 — Program Income	
4330 — Duck Race	2,221.10
	2,221.10
Total 4300 — Program Income	2,221.10
 Total Income	 24,006.90
Expense	
5000 — Payroll	
5001 — Salary	4,120.00
5003 — Payroll taxes	323.58
	4,443.58
Total 5000 — Payroll	4,443.58
5100 — Office / Occupancy Expenses	
5102 — Phone	181.98
5105 — Postage	1,200.00
	1,381.98
Total 5100 — Office / Occupancy Expenses	1,381.98
5200 — Professional Services	
5201 — Payroll Service	63.41
5200 — Professional Services - Other	650.00
	713.41
Total 5200 — Professional Services	713.41
6000 — Communications/Outreach	
6001 — Close to Home Expenses	
6004 — Layout	691.18
	691.18
Total 6001 — Close to Home Expenses	691.18
Total 6000 — Communications/Outreach	691.18
6400 — Development	
6901 — Fundraising Expenses	475.00
	475.00
Total 6400 — Development	475.00
6500 — Committees	
7050 — Communications Committee	1,200.00
7100 — Business Committee Programs	
7103 — Coupon Campaign	190.00
	190.00
Total 7100 — Business Committee Programs	190.00
Total 6500 — Committees	1,390.00

Field Regina Northrop Neighborhood Group
Income Statement
April 2021

05/07/21
Accrual Basis

	<u>Apr '21</u>
Total Expense	<u>9,095.15</u>
Net Ordinary Income	<u>14,911.75</u>
Net Income	<u><u>14,911.75</u></u>

05/07/21

Field Regina Northrop Neighborhood Group
Statement Of Cash Flows
April 2021

	<u>Apr '21</u>
OPERATING ACTIVITIES	
Net Income	14,911.75
Adjustments to reconcile Net Income to net cash provided by operations:	
1200 — Accounts Receivable	16,779.33
1301 — CPP	-14,200.66
1400 — Petty Cash	-110.00
2202 — Advance - NRP	<u>-7,585.14</u>
Net cash provided by Operating Activities	<u>9,795.28</u>
Net cash increase for period	9,795.28
Cash at beginning of period	<u>23,022.85</u>
Cash at end of period	<u><u>32,818.13</u></u>

Field Regina Northrop Neighborhood Group
Monthly Transactions
As of April 30, 2021

05/07/21

Accrual Basis

Date	Num	Source Name	Memo	Debit	Credit
1000 — Wells Fargo Checking					
04/02/21	Auto	ADP Fees	Payroll service fee		63.41
04/07/21		42006		16,779.33	
04/15/21	Auto	US Internet	Internet service		77.79
04/19/21	7997	Century Link	Acct 612 721-4539 129		104.19
04/19/21	7996	Francesco Marrafa	Reimbursement Biff A and Jess Bir...		1,125.00
04/19/21	7995	Steven Date	Social media Invoice #2108		400.00
04/20/21	Auto	ADP	Pay Period: 3/22to 4/4/21		1,789.15
04/21/21	Auto	ADP	Pay Period: 3/22 to 4/4/21		432.64
04/21/21	Auto	ADP	Pay Period: 4/5 to 4/18/21		1,789.15
04/22/21	Auto	ADP	Pay Period: 4/5 to 4/18/21		432.64
04/28/21		Steven Date	Social media Invoice #2109		800.00
04/28/21		USPS	Permit #1342		1,200.00
04/30/21		Jeannie Piekos	Project contract manager CTH		691.18
Total 1000 — Wells Fargo Checking				16,779.33	8,905.15
1100 — Unrestricted Checking					
04/12/21			Deposit	1,433.60	
04/12/21			Deposit	100.00	
04/13/21			Deposit	50.00	
04/23/21	Cash	Cash	Cash for Duck Race event day		110.00
04/26/21			Deposit	637.50	
04/28/21	1026	Ken & Norm's Liquor...	\$10.00 Coupon Program		190.00
Total 1100 — Unrestricted Checking				2,221.10	300.00
TOTAL				19,000.43	9,205.15

Field Regina Northrop Neighborhood Group

Reconciliation Detail

05/07/21

1000 — Wells Fargo Checking, Period Ending 04/27/21

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						13,074.94
Cleared Transactions						
Checks and Payments - 11 items						
Bill Pmt -Check	03/29/21	7991	Sweet Marketing	X	-2,198.00	-2,198.00
Bill Pmt -Check	04/20/21	Auto	ADP	X	-1,789.15	-3,987.15
Bill Pmt -Check	04/21/21	Auto	ADP	X	-1,789.15	-5,776.30
Bill Pmt -Check	04/19/21	7996	Francesco Marrafa	X	-1,125.00	-6,901.30
Bill Pmt -Check	03/29/21	7994	Caron Consulting LLC	X	-940.85	-7,842.15
Bill Pmt -Check	03/29/21	7993	Francesco Marrafa	X	-881.15	-8,723.30
Bill Pmt -Check	04/21/21	Auto	ADP	X	-432.64	-9,155.94
Bill Pmt -Check	04/22/21	Auto	ADP	X	-432.64	-9,588.58
Bill Pmt -Check	03/29/21	7992	Patricia Miller	X	-105.00	-9,693.58
Check	04/15/21	Auto	US Internet	X	-77.79	-9,771.37
Check	04/02/21	Auto	ADP Fees	X	-63.41	-9,834.78
Total Checks and Payments					-9,834.78	-9,834.78
Deposits and Credits - 1 item						
Payment	04/07/21	42006		X	16,779.33	16,779.33
Total Deposits and Credits					16,779.33	16,779.33
Total Cleared Transactions					6,944.55	6,944.55
Cleared Balance					6,944.55	20,019.49
Uncleared Transactions						
Checks and Payments - 14 items						
Bill Pmt -Check	12/14/20		Lake Nokomis Presbyt...		-1,350.00	-1,350.00
Bill Pmt -Check	12/14/20		Greenhaven Printing		-1,336.69	-2,686.69
Bill Pmt -Check	12/02/20		Lake Nokomis Presbyt...		-450.00	-3,136.69
Bill Pmt -Check	04/19/21	7995	Steven Date		-400.00	-3,536.69
Check	11/01/19	7849	The Flower Shop		-375.00	-3,911.69
Bill Pmt -Check	01/22/20	7869	The Flower Shop		-375.00	-4,286.69
Bill Pmt -Check	06/01/19	7789	Mactir Academy of Iris...		-300.00	-4,586.69
Bill Pmt -Check	06/01/19	7787	Aztec Dancers		-300.00	-4,886.69
Bill Pmt -Check	06/01/19	7794	Special School District ...		-113.75	-5,000.44
Bill Pmt -Check	04/19/21	7997	Century Link		-104.19	-5,104.63
Bill Pmt -Check	12/14/20		Century Link		-100.59	-5,205.22
Bill Pmt -Check	08/13/20	7926	Elaina Moss		-83.20	-5,288.42
Bill Pmt -Check	02/28/21		Business Essentials		-38.84	-5,327.26
Bill Pmt -Check	07/11/19	7809	Business Essentials		-33.51	-5,360.77
Total Checks and Payments					-5,360.77	-5,360.77
Deposits and Credits - 1 item						
Deposit	05/28/19				40.00	40.00
Total Deposits and Credits					40.00	40.00
Total Uncleared Transactions					-5,320.77	-5,320.77

Field Regina Northrop Neighborhood Group

Reconciliation Detail

05/07/21

1000 — Wells Fargo Checking, Period Ending 04/27/21

Type	Date	Num	Name	Clr	Amount	Balance
Register Balance as of 04/27/21					1,623.78	14,698.72
New Transactions						
Checks and Payments - 11 items						
Bill Pmt -Check	05/05/21		EKT Consulting		-2,000.00	-2,000.00
Bill Pmt -Check	04/28/21		USPS		-1,200.00	-3,200.00
Bill Pmt -Check	05/05/21		USPS		-1,000.00	-4,200.00
Bill Pmt -Check	04/28/21		Steven Date		-800.00	-5,000.00
Bill Pmt -Check	05/01/21		Peggy Zetah		-750.00	-5,750.00
Bill Pmt -Check	04/30/21		Jeannie Piekos		-691.18	-6,441.18
Bill Pmt -Check	05/05/21		Lake Nokomis Presbyt...		-450.00	-6,891.18
Bill Pmt -Check	05/05/21		United States Liability I...		-286.00	-7,177.18
Bill Pmt -Check	05/05/21		Century Link		-103.81	-7,280.99
Bill Pmt -Check	05/05/21		Elaina Moss		-55.00	-7,335.99
Bill Pmt -Check	05/05/21		Metro Provider		-30.00	-7,365.99
Total Checks and Payments					-7,365.99	-7,365.99
Total New Transactions					-7,365.99	-7,365.99
Ending Balance					-5,742.21	7,332.73

Field Regina Northrop Neighborhood Group

Reconciliation Detail

05/07/21

1100 — Unrestricted Checking, Period Ending 04/30/21

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						18,409.59
Cleared Transactions						
Checks and Payments – 2 items						
Check	04/28/21	1026	Ken & Norm's Liquor Store	X	-190.00	-190.00
Check	04/23/21	Cash	Cash	X	-110.00	-300.00
Total Checks and Payments					-300.00	-300.00
Deposits and Credits – 6 items						
Deposit	04/13/21			X	50.00	50.00
Deposit	04/12/21			X	100.00	150.00
Deposit	03/01/21			X	104.00	254.00
Deposit	03/01/21			X	263.00	517.00
Deposit	04/26/21			X	637.50	1,154.50
Deposit	04/12/21			X	1,433.60	2,588.10
Total Deposits and Credits					2,588.10	2,588.10
Total Cleared Transactions					2,288.10	2,288.10
Cleared Balance					2,288.10	20,697.69
Register Balance as of 04/30/21					2,288.10	20,697.69
Ending Balance					2,288.10	20,697.69