

Management Report
Field Regina Northrop Neighborhood Group
For the period ended November 30, 2021



Prepared December 12, 2021

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|----------------------------|-----|
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Field Regina Northrop Neighborhood Group
Income Statement
November 2021

12/12/21
Accrual Basis

| | <u>Nov '21</u> | <u>Apr – Nov ...</u> |
|--|----------------|----------------------|
| Ordinary Income/Expense | | |
| Income | | |
| 4000 — City of Minneapolis Grants | | |
| 4010 — NRP | 0.00 | 571.80 |
| 4020 — CPP | 12,756.82 | 90,420.45 |
| Total 4000 — City of Minneapolis Grants | 12,756.82 | 90,992.25 |
| 4200 — Donations | | |
| 4200 — Donations - Other | 229.00 | 1,979.00 |
| Total 4200 — Donations | 229.00 | 1,979.00 |
| 4300 — Program Income | | |
| 4330 — Duck Race | 0.00 | 5,435.10 |
| Total 4300 — Program Income | 0.00 | 5,435.10 |
| Total Income | 12,985.82 | 98,406.35 |
| Expense | | |
| 5000 — Payroll | | |
| 5001 — Salary | 4,920.00 | 41,360.00 |
| 5003 — Payroll taxes | 334.38 | 3,168.20 |
| Total 5000 — Payroll | 5,254.38 | 44,528.20 |
| 5100 — Office / Occupancy Expenses | | |
| 5101 — Rent | 983.00 | 4,133.00 |
| 5102 — Phone | 289.34 | 1,567.95 |
| 5103 — Internet / Web Site | 100.00 | 130.00 |
| 5104 — Supplies | 0.00 | 137.17 |
| 5105 — Postage | 0.00 | 2,200.00 |
| 5106 — Printing | 0.00 | 12,172.31 |
| 5108 — Report Filing | 75.00 | 75.00 |
| 5110 — Insurance | 0.00 | 1,695.50 |
| 5100 — Office / Occupancy Expenses - Other | 208.00 | 208.00 |
| Total 5100 — Office / Occupancy Expenses | 1,655.34 | 22,318.93 |
| 5200 — Professional Services | | |
| 5201 — Payroll Service | 133.16 | 1,169.91 |
| 5202 — Accounting | 0.00 | 720.00 |
| 5200 — Professional Services - Other | 700.00 | 9,900.00 |
| Total 5200 — Professional Services | 833.16 | 11,789.91 |
| 5300 — Board & Staff Development | 0.00 | 500.00 |
| 6000 — Communications/Outreach | | |
| 6001 — Close to Home Expenses | | |
| 6003 — Mailing | 2,000.00 | 4,400.00 |
| 6004 — Layout | 0.00 | 2,036.18 |
| 6001 — Close to Home Expenses - Other | 0.00 | 4,500.00 |
| Total 6001 — Close to Home Expenses | 2,000.00 | 10,936.18 |
| 6000 — Communications/Outreach - Other | 75.00 | 75.00 |

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Income Statement
 November 2021

12/12/21
 Accrual Basis

| | Nov '21 | Apr – Nov ... |
|--|-----------|---------------|
| Total 6000 — Communications/Outreach | 2,075.00 | 11,011.18 |
| 6400 — Development | | |
| 6901 — Fundraising Expenses | 248.75 | 13,057.07 |
| Total 6400 — Development | 248.75 | 13,057.07 |
| 6500 — Committees | | |
| 7150 — Education Committee | 0.00 | 600.00 |
| 7050 — Communications Committee | 0.00 | 1,200.00 |
| 7100 — Business Committee Programs | | |
| 7103 — Coupon Campaign | 0.00 | 410.00 |
| Total 7100 — Business Committee Programs | 0.00 | 410.00 |
| 7200 — Greening Committee Programs | 57.74 | 303.94 |
| 7401 — Parks Committee | 0.00 | 55.00 |
| Total 6500 — Committees | 57.74 | 2,568.94 |
| 7070 — Donations to other orgs | 0.00 | 5,942.00 |
| Total Expense | 10,124.37 | 111,716.23 |
| Net Ordinary Income | 2,861.45 | -13,309.88 |
| Net Income | 2,861.45 | -13,309.88 |

Field Regina Northrop Neighborhood Group
Monthly Transactions
As of November 30, 2021

12/12/21
Accrual Basis

| Date | Num | Source Name | Memo | Debit | Credit |
|------------------------------------|-------|----------------------------------|----------------------------------|-----------|-----------|
| 1000 — Wells Fargo Checking | | | | | |
| 11/02/21 | 8032 | Century Link | Acct 612 721-4539 129 | | 119.02 |
| 11/02/21 | 8254 | Lake Nokomis Presbyterian Chr... | November 2021 rent | | 450.00 |
| 11/02/21 | 8255 | Public Storage | FRNNG storage unit | | 97.00 |
| 11/02/21 | | T-Mobile | Monthly smart phone | | 45.00 |
| 11/02/21 | 8256 | United States Postal Service | Permit #1342 | | 2,000.00 |
| 11/09/21 | | 42006:54 | October 2021 reimbursement | 18,898.02 | |
| 11/09/21 | Auto | ADP | Pay Period: 10/18 to 10/31/21 | | 2,091.35 |
| 11/10/21 | Auto | ADP | Pay Period: 10/18 to 10/31/21 | | 556.84 |
| 11/15/21 | Debit | US Internet | Internet service | | 75.57 |
| 11/18/21 | | Heather Shore | | | 700.00 |
| 11/18/21 | 8222 | Lake Nokomis Presbyterian Chr... | December 2021 rent | | 450.00 |
| 11/18/21 | 8223 | Minneapolis Finance Department | Water Post for Open space garden | | 57.74 |
| 11/18/21 | 8224 | Minnesota Attorney General | AGO annual filing fee | | 75.00 |
| 11/18/21 | 8225 | Public Storage | FRNNG storage unit | | 111.00 |
| 11/18/21 | 8226 | Stearline Rucker | Reimbursements | | 506.75 |
| 11/18/21 | | T-Mobile | Monthly smart phone | | 49.75 |
| 11/18/21 | Auto | ADP | Pay Period: 11/1 to 11/14/21 | | 2,091.35 |
| 11/19/21 | Auto | ADP | Payroll service fee | | 66.58 |
| 11/19/21 | Auto | ADP | Pay Period: 11/1 to 11/14/21 | | 556.84 |
| 11/26/21 | Auto | ADP | Payroll service fee | | 66.58 |
| 11/30/21 | Auto | ADP | Pay Period: 11/15 to 11/28/21 | | 2,091.35 |
| Total 1000 — Wells Fargo Checking | | | | 18,898.02 | 12,257.72 |
| 1100 — Unrestricted Checking | | | | | |
| 11/30/21 | | | Donations | 271.00 | |
| Total 1100 — Unrestricted Checking | | | | 271.00 | 0.00 |
| TOTAL | | | | 19,169.02 | 12,257.72 |